**Tracy L. Osborne**

*Laborer*

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401 S. Emporia Wichita, KS 67202

**Summary of Qualifications**

* Experience working as a laborer, farmhand, and assembler.
* Has hauled cattle, hay bales, and dairy products.
* Mechanically inclined and able to fix most problems that occur on the road.
* Available, accountable, dependable, and work ready.

**Skills Profile**

* Forklift operation
* Concrete form and finishing
* Residential and commercial framing
* All types of roofing installations
* Ceramic tile installation
* Window assembly and installation
* Shipping and receiving
* Inventory control
* CNC machines and routers
* Double-head torches
* Table saws and chainsaws

**Work History**

*Laborer* Spriggs Construction Oswego, KS 2014 – 2015

* Performed multiple stages of concrete work including form building and finishing.
* Poured footings, basement walls, sidewalks, and driveways.
* Framed projects for residential homes and commercial buildings.
* Installed all types of roofing systems.

*Window Builder/Installer* Earth Wise 7 (EW7) Wichita, KS 2012 – 2014

* Identified specific window frame and glass combinations for assembly.
* Followed work orders to install windows for customers.
* Labeled and filled double pane windows with argon gas.

*Inventory Clerk* Amazon.com Warehouse Coffeyville, KS 2009 – 2012

* Worked on docks, loading trucks.
* Checked inventory manifests to verify weight and balance requirements.
* Prepared shipments by sorting and filling orders and packaging goods.
* Stocked shelves to maintain inventory.

*Assistant Manager* Little Caesar’s Restaurant Las Vegas, NV 2007 – 2009

* Supervised daily operations of restaurant.
* Oversaw opening and closing duties for other employees.
* Controlled inventory and maintained daily log of receipts.

**Education**

*Vo-Tech Training* Lawrence Gardner Topeka, KS 1984

* Trained in sheet metal work, CNC machine operation, printing and photography, and basic computer skills.